



MinnesotaCorn
 RESEARCH & PROMOTION COUNCIL
 738 First Avenue East, Shakopee, MN 55379
 952-233-0333 mncorn.org

Elevator Code: _____
Please contact MCR&PC office if you do not know your code.

Elevator Name/Address: _____

Elevator Phone: _____

Corn Check-off Remittance for the month of:

 (Month/Year)

Remittance form and payment are due by the 10th of the following month, even if reporting "0".

Please complete the following information:

_____ **Number of Bushels x \$.01 =**

\$ _____ **Total Remittance Due**

I hereby certify under penalty of the law the information contained in this Corn Promotion Remittance report is true and accurate to the best of my knowledge.

Make check payable to:
Minnesota Corn Research & Promotion Council
PO Box 236, Blue Earth, MN 56013-9987

For questions, please contact Jan Horstmann (952-460-3608) or Missy Gilbertson (952-460-3607) at the Minnesota Corn Research & Promotion Council office.

Minnesota Office of the Revisor of Statutes
Minnesota Administrative Rules

1570.0900 ADMINISTRATION OF PROMOTIONAL ORDERS
 Subp. 3.

Payment of check-off fees.

The procedures in items A to E must be used by the council in collecting the check-off fees from first purchasers or first handlers:

- A. The council must determine the type of check-off fee system to be used for the particular agricultural commodity.
- B. The council must determine the first handler or first purchaser for the agricultural commodity. First handlers or first purchasers are responsible for collecting from participating producers and remitting the check-off fee to the council by the date stated in the promotional order.
- C. The council must provide forms for the first handler or first purchaser to use in collecting and remitting check-off fees.
- D. The council must monitor the compliance of each first handler or first purchaser with the terms of the promotional order and maintain a compliance list. In instances where the first handler or the first purchaser is not complying with the terms of the promotional order for collecting and remitting check-off fees, the procedures in subpart 5 must be followed.
- E. The council or chief executive officer must deposit check-off fees collected in a federally insured depository institution. Any deposited amount in excess of the maximum amount insured under federal law must be secured by the federally insured depository institution. Deposits may be used for either checking or investment, but not for purposes inconsistent with Minnesota Statutes, sections 17.51 to 17.69, or this chapter.

Subp. 5.

Procedures for noncompliance.

The procedures in items A to D shall be followed by the council and commissioner in determining and acting upon noncompliance by first handlers or first purchasers whose check-off fee collection or other information required under subpart 3, item B, is not current:

- A. The council shall maintain a current noncompliance list as noted in part 1570.0500, subpart 6, item D, and shall use it to determine when a first handler or first purchaser has become delinquent in collecting and remitting check-off fees, based on the remittance period provided in the promotional order.
- B. Either the council or the chief administrative officer shall investigate the reason for noncompliance and make written notation of the date and individual contacted whether by a telephone call, visit, or mail. If a second contact is by mail, the letter must be certified.
- C. If no response is forthcoming after two contacts have been made, the council may request that the commissioner write to the delinquent first handler or first purchaser and to the producer whose check-off fee is delayed. The council's request must be accompanied by the noncompliance list, a summary of the steps that have already been taken, and a statement of the length of the noncompliance period. The commissioner's letter must be certified.
- D. If there is still no response from the delinquent first handler or first purchaser after the steps in items A to C have been taken, the council may engage legal counsel to pursue the matter.